## STEPS FOR FIRST TIME CLIENTS:

## 1. Fill out the create account form.

(You will get an email once I have approved your request).

- 2. Once approved, add the following things:
  - a. Fill in your profile information.
  - b. Add your pet(s) information.
  - c. Add your payment information.
- 3. Submit schedule request.
- 4. You will be <u>automatically charged</u> for your booking once I approve your schedule request.
- → For future bookings, Time To Pet does have an app available if you'd prefer to schedule through that!

**Voila!** You're all set! Don't hesitate to e-mail me at <u>SunshineCleaningAndPetCare@gmail.com</u> with any questions!